



360 Priority Model

FRD Document

Outline

Let's talk about...



Problem statement



User story



Solution description



Wireframes



Problem statement

QuestionPro does not have the option to prioritize behaviors while answering the survey.
The 360 survey administrator cannot gather open ended feedback for the prioritized behaviours.

User story

Beth Ann , OPTM Administrator
Workforce Customer

As an administrator, I have to collect ranked behaviors from the evaluators to generate individual reports. **I need** the ability to set up/create a priority model **so that** the evaluators can rank behaviors for the subject.

Solution

QuestionPro will provide an option to convert a section into a priority model. The priority model will allow evaluators to rank the behaviors based on the priority. Also, provide suggestions through open-ended questions.

| Mockups














| Admin Setup

Admin Setup- Step 1

Workforce ▼ My Company > Test Matrix OPTM 🔍 Upgrade Now ? 🔔 ⌵

Edit Send Analytics Manage Data

Workspace Settings Languages Media Library Deployment Preview + Add Section ?

Indicate the direction for change		
1. Recognized and rewards good ideas from colleagues. *	 	
2. Expects and encourages performance from colleagues *	 	
3. Follows through on commitments made. *	 	
4. Leads other by example *	 	
5. Adopts to change *	 	
6. Is passionate about their work *	 	

Click on Logic icon.

Admin Setup- Step 2

The screenshot displays the QuestionPro Admin Setup interface. The browser address bar shows the URL `questionpro.com/a/SurveyPreview`. The main header includes the text "Indicate the direction for change" and a close button. Below the header, there are three menu options: "Skip Logic", "Show/Hide Section Logic", and "Priority Model". The "Priority Model" option is selected, opening a modal window. The modal window has a title "Priority Model" with a help icon and a toggle switch. At the bottom of the modal, there is a "Save Priority Model" button. The background interface shows a list of survey questions under the heading "Indicate the direction for change".

Indicate the direction for change

Priority Model ?

Skip Logic

Show/Hide Section Logic

Priority Model

Save Priority Model

1. Demonstrates functional ex

2. Develops creative and/or in

3. Adapts to change *

4. Is passionate about their w

5. Focuses on process executi

+ Add New Question

Upgrade Now

Preview + Add Section

Admin Setup- Step 3

The screenshot shows a web browser window with the URL `questionpro.com/a/SurveyPreview`. The browser's address bar and tabs are visible at the top. The main content area is a survey editor with a sidebar on the left containing options like 'Edit', 'Send', 'Analytics', 'My C...', 'Workspace', 'Settings', and 'Languages'. A modal window titled 'Indicate the direction for change' is open in the center, featuring a 'Priority Model' section with a toggle switch. The modal contains three steps for configuration: Step 1 (choosing scale items to rank from), Step 2 (choosing the number of items to prioritize), and Step 3 (adding comments). A 'Save Priority Model' button is located at the bottom right of the modal.

Indicate the direction for change

Priority Model

Step 1 - Choose scale items to rank from

Do Much Less Do Less Do Not Change Do More Do Much More

Step 2 - Choose the number of items to prioritize

Question Text

Please rank the following items

Rank items

Step 3 - Add comments

Question Text

Please share your suggestions

Min Characterts Max Characterts

Save Priority Model

Admin Setup- Step 2 - criteria

The screenshot shows the 'Indicate the direction for change' modal in the QuestionPro Admin Setup. The modal is titled 'Priority Model' and contains the following sections:

- Step 1 - Choose scale items to rank from:** Includes checkboxes for 'Do Much Less', 'Do Less', 'Do Not Change', 'Do More', and 'Do Much More'. 'Do Much Less', 'Do Less', 'Do More', and 'Do Much More' are checked.
- Step 2 - Choose the number of items to prioritize:** Includes a 'Question Text' field with the text 'Please rank the following items'. Below it, a 'Rank' dropdown menu is open, showing options 'At most', 'Exactly', and 'At least'. The 'At most' option is selected, and the number '5' is entered in the adjacent field, followed by the text 'items'.
- Step 3:** Includes a 'Question Text' field with the text 'Please share your suggestions'. Below it, 'Min Characters' is set to 100 and 'Max Characters' is set to 200.

A 'Save Priority Model' button is located at the bottom right of the modal. The background shows a list of criteria for a survey, with the first five items visible:

1. Demonstrates functional ex...
2. Develops creative and/or in...
3. Adapts to change *
4. Is passionate about their w...
5. Focuses on process executi...

Priority Model- Enabled

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[Edit](#) [Send](#) [Analytics](#) [Manage Data](#)

[Workspace](#) [Settings](#) [Languages](#) [Media Library](#) [Deployment](#) Preview + Add Section

Indicate the direction for change		🔍 🔄 🔗 🔒
1. Recognized and rewards good ideas from colleagues. *		📝 🔒
2. Expects and encourages performance from colleagues *		📝 🔒
3. Follows through on commitments made. *		📝 🔒
4. Leads other by example *		📝 🔒
5. Adopts to change *		📝 🔒
6. Is passionate about their work *		📝 🔒

Survey Experience

Respondent View- Step 1

The screenshot shows a web browser window with the address bar displaying 'questionpro.com/a/SurveyPreview'. The page title is 'Preview Survey'. The main header is blue and contains the text 'OPTM 360' and a user profile for 'user@mail.com' with '0% Completed'. The survey content is titled 'Indicate the direction for change' and consists of a table with 7 rows of statements and 5 columns of radio button options.

	Do much less	Do less	Do not Change	Do more	Do much more
Recognized and rewards good ideas from colleagues.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Expects and encourages performance from colleagues	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Follows through on commitments made.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Leads other by example	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Adopts to change	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Is passionate about their work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Focuses on process execution	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Preview Survey

questionpro.com/a/SurveyPreview

Please assign at least 5 items other than "Do not Change"

Indicate the direction for change

	Do much less	Do less	Do not Change	Do more	Do much more
Recognized and rewards good ideas from colleagues.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Expects and encourages performance from colleagues	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Follows through on commitments made.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Leads other by example	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Adopts to change	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Is passionate about their work	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Focuses on process execution	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Collaborates to achieve results	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Answered matrix

Preview Survey

questionpro.com/a/SurveyPreview

Indicate the direction for change

	Do much less	Do less	Do not Change	Do more	Do much more
Recognized and rewards good ideas from colleagues.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Expects and encourages performance from colleagues	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Follows through on commitments made.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Leads other by example	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Adopts to change	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Is passionate about their work	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Focuses on process execution	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Collaborates to achieve results	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Demonstrates attention to detail	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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Respondent View - Drag and drop ranking

Preview Survey

questionpro.com/a/SurveyPreview

Please rank the following items

Do much more	1
Recognized and rewards good ideas from colleagues.	
Expects and encourages performance from colleagues	2
Do more	
Leads other by example	3
Collaborates to achieve results	
Do less	4
Adopts to change	
Is passionate about their work	5
Do much less	
Focuses on process execution	

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Scroll in behaviors

Preview Survey

questionpro.com/a/SurveyPreview

Please rank the following items

Is passionate about their work	1
Do much less	2
Focuses on process execution	3
Demonstrates attention to detail	4
Uses influencing skills to get results	5
Shares with me the information I need	
Focuses on results	
Makes tough choices quickly	
Challenges the status quo/takes risks	
Perseveres in pursuing goals	

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Validation not behaviors assigned

Preview Survey

questionpro.com/a/SurveyPreview

Please assign a behavior for each priority

Please rank the following items

Do much more	1
Recognized and rewards good ideas from colleagues.	
Expects and encourages performance from colleagues	
Do more	2
Leads other by example	
Collaborates to achieve results	
Do less	3
Adopts to change	
Is passionate about their work	
Do much less	4
Focuses on process execution	

5

Drag and drop ranking - Answered

Preview Survey

questionpro.com/a/SurveyPreview

Please rank the following items

Ranking Category	Item
Do much more	Expects and encourages performance from colleagues
Do more	Leads other by example
Do much less	Demonstrates attention to detail
	Uses influencing skills to get results
	Shares with me the information I need
	Focuses on results
	Makes tough choices quickly
	Challenges the status quo/takes risks
Do less	Adopts to change
Do much more	Recognized and rewards good ideas from colleagues.
Do less	Is passionate about their work
Do more	Collaborates to achieve results
Do much less	Focuses on process execution

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Drag - Behavior list order

Preview Survey

questionpro.com/a/SurveyPreview

Please rank the following items

Do much more	1
Recognized and rewards good ideas from colleagues.	
Expects and encourages performance from colleagues	2
Do more	
Leads other by example	3
Collaborates to achieve results	
Do less	4
Adopts to change	
Is passionate about their work	5
Do much less	
Focuses on process execution	

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Do much more top always

Do much less bottom always

Respondent View - Comments

Preview Survey

questionpro.com/a/SurveyPreview

Please share your suggestions

Priority 1	Do less	<input type="text"/>
Adopts to change		
Priority 2	Do much more	<input type="text"/>
Recognized and rewards good ideas from colleagues.		
Priority 3	Do less	<input type="text"/>
Is passionate about their work		
Priority 4	Do more	<input type="text"/>
Collaborates to achieve results		
Priority 5	Do much less	<input type="text"/>
Focuses on process execution		

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Comments - Answered

The screenshot shows a web browser window with the address bar displaying "questionpro.com/a/SurveyPreview". The page title is "Preview Survey". The main content area is titled "Please share your suggestions" and contains five rows of feedback, each with a priority level, a suggestion category, and a text box containing the comment.

Priority	Suggestion Category	Comment	
Priority 1	Do less	Adopts to change	Change is good don't take me wrong, but if we don't have the chance to have a complete view of new implementations, maybe changing it right away is not helping to evolve. So let's make changes last at least 1 month to view all the pros and cons.
Priority 2	Do much more	Recognized and rewards good ideas from colleagues.	I would love to see initiatives to encourage good ideas and contributions to the team
Priority 3	Do less	Is passionate about their work	Much passion should be transformed into action
Priority 4	Do more	Collaborates to achieve results	Let's push collaboration
Priority 5	Do much less	Focuses on process execution	Process can be helpful

At the bottom of the survey preview area, there are two buttons: "Back" on the left and "Next" on the right.

Thank You!